

UCLA Geography | Major/Minor Course Substitution Petition (rev. 25F)

GUIDELINES FOR SUBMISSION: Course substitutions are considered on a case-by-case basis. Eligible substitutions are approved to count toward the major/minor requirements if they 1) are **letter-graded “B” or above** and 2) explicitly demonstrate or engage geographical approaches, theories, and scholarship. Substitutions for lower division courses are not permitted.

Pre- approval for courses is not provided.

The department allows up to a maximum of two (2) upper division courses completed outside of the discipline of Geography to count towards a GEOG major/minor with the Undergraduate Faculty Committee’s approval. For Study Abroad courses taken in Geography departments and approved by UC Education Abroad (UCEAP), the number of upper division courses allowed is five (5) for majors and two (2) for minors. For Study Abroad courses from non-Geography departments and courses outside of the Department, there will be a maximum of two (2) upper division courses that can transfer to the majors and a maximum of one (1) upper division course that can transfer to the minor.

To petition a course, complete this form and submit with the proposed course’s syllabus and/or reading list attached AFTER the course you have taken is reflected on your UCLA academic record or degree audit. The course’s syllabus and/or reading list should include a) course description, b) required assignments and required readings (indicating # of pages per week), and c) the course schedule. If a syllabus is not available or does not include all the information requested (a – c), please supplement the details yourself on a separate sheet of paper and attach. Petitions are reviewed 2x’s per quarter and typically take 3 – 4 weeks for a decision. Students may submit one petition per course completed. If the petition is denied, the decision is final.

Please complete the form legibly and attach page(s) to complete answers, if necessary.

NAME (LAST, First)

Date

UID number

Email

Your current Major

Your current Minor

Course Title and course #

Course units?

Where was this course completed?

What term was it completed?

- 1) Indicate the exact GEOG course number(s) the petitioned course would substitute for. If you are a Geog/Environmental Studies Major, also indicate the cluster of the major you would like the petitioned course to be applied to:

- 2) How is this course comparable to any courses currently offered in the geography department? Please identify the exact course and explain how both the content and approach of the proposed course is similar (Please attach an additional sheet if necessary).

3) In which subfield of geography does the content of this course best fit?

Select from the following: Biogeography, Physical Geography, GIS, Environmental Studies, Social/Cultural Geography, Political Geography, Economic Geography, Population Geography, Urban Geography, Historical Geography, Regional Geography.

4) Describe HOW the course took a specific geographical perspective, engages with the work of geographers, and/or engages with geographic theory (Please attach an additional sheet if necessary).